



**ALL YOU
NEED IS ONE™**

HANZA Mechanics Narva belongs to HANZA Group, which provides complete manufacturing solutions in mechanics, electronics, cables and final assembly. HANZA operates in Estonia, Sweden, Finland, Poland, Czech Republic and China. HANZA Mechanics Narva currently employs more than 300 skilled and dedicated employees.

We are looking for a

Technical project manager of customer support

Main tasks

- Provide effective and on-time handling of customer orders and forecast including correspondence check with customer agreement
- Coordinate information exchange related to the customer order changes and other order or forecast connected questions
- Preparation of the technical feasibility approval
- To register customer claims and handle with care activities
- Creating/calculating the production route ('work card')
- Product documentation/drawings
- Cost calculation for new products
- Ramp-up projects for new products

We expect:

- BA (university or university of applied sciences)
- Experience and knowledge in similar position in metal industry
- Good technical knowledges
- Good analytical skills
- Goal oriented and proactive
- Good computer skills
- Excellent teamwork and communication skills
- Very good English skills

We provide:

- Possibility to use and develop your skills in an International environment
- Supportive team and interesting work
- Opportunity to develop together with the company
- Training and development

Please send your motivation letter with CV by e-mail to jelena.burkova@hanza.com at the latest on 28.02.2018

Full-time job

Location: Narva, Kulgu 5

Information: www.hanza.com